

YOUTH MINISTRY COORDINATOR WANTED

First Presbyterian Church of Hendersonville (PCUSA) is seeking a part-time Youth Ministries Coordinator to build a youth ministry/program for its middle and high school student members.

We are looking for someone with a passionate love for young people and possesses:

- The desire to connect with young people, parents, church leadership, and the pastor to plan, develop, promote and provide leadership for education/Bible study, mission programs and fellowship activities for youth grades 6-8 and 9-12;
- The ability to commit an average of up to fifty (50) hours per month to this important ministry of the church, with an expectation of conducting not less than two youth events/activities each month;
- Creative ideas and a willingness to seek input, and to experiment to find new ways to engage the youth of the church in ministry and mission; and
- The ability to consistently teach and model God's love, joy, and peace, leading to spiritual growth and more consistent and regular involvement among our teens and preteens.

We are a historical church of 100 to 150 regular attenders, very active in local and world missions. We have roughly a dozen middle-school students and another dozen high-schoolers, most of whom are also involved in a wide assortment of extracurricular activities: various sports, band, Scouting, drama, robotics, and more. The church has not had an individual designated to lead its youth ministry in the last seven years. The ministry has been led by a committee comprised of parents and church leaders.

The person in this position will have regular interaction with the Pastor, support from the Discipleship and Education Committee, ample financial and administrative support from the Session, and the resources (homes, meals, etc.) of many individuals within the church who are eager to support the success of a ministry for our young people.

The position will pay up to \$20 per hour, based on the successful candidate's level of experience and degree of fit for the church. If you meet these criteria and would like to know more, please contact the co-chair of the Discipleship and Education Committee, Kathy Ebbert at 615-289-9915 or kathy.ebbert@outlook.com.

Hendersonville First Presbyterian Church Position Description

I. Youth Ministries Coordinator Job Summary

The Youth Ministry Coordinator will create a program that provides opportunities for our young members to learn about, experience and share the love and grace of God—first with one another by identifying and developing their spiritual gifts within the group, and then by using those gifts in service to the church and community. The job entails an average of up to fifty (50) hours per month, with flexible hours and freedom to work autonomously as long as job criteria are met.

II. Immediate and Ongoing Priorities

- Exemplify good Christian character that models Christ’s love for all people
- Connect with and cultivate relationships with the young people of the church as teacher, counselor, mentor, confidante, and friend
- Work with the pastor and church leaders to foster an inclusive environment in which young people feel welcomed, accepted, and valued as members of the church family
- Plan, execute and promote engagement in a minimum of two youth activities per month in the beginning, and increase frequency as engagement grows
- In addition to regular interaction with youth, parents, the pastor, and church leadership, keep the church informed/excited about scheduled youth activities through the weekly bulletin, the monthly newsletter and other communication devices
- Maintain accurate records (contact details, health forms, permission slips, etc.)

III. Long-Term Goals

- Under the direction of the pastor and with the support of the Discipleship and Education Committee plan, develop, promote, and provide leadership for a youth ministry program that includes education/Bible study, engagement in service missions, and fellowship activities for youth in grades 6-8 and 9-12
- Organize youth-focused and multi-generational events (field trips, mission/outreach projects, fellowship events, etc.)
- Recruit and train adult youth advisors from within and outside of the church to gain input and insights, and youth leaders within the body of youth, who will assist in the implementation of programs or execution of activities for the youth

IV. Occasional Duties

- Attend Sunday worship and Discipleship and Education Committee meetings whenever possible
- Assist the pastor as a worship leader (liturgist)
- Plan worship leadership opportunities for youth
- Promote youth attendance at church camps and denominational conferences in addition to group activities
- Coordinate youth involvement in local and global missions, including, but not limited to the Appalachian Service Project

- Plan and coordinate creative fund-raising activities when needed
- Assist the pastor in planning and conducting the confirmation class, when appropriate
- Maintain accurate records of hours worked and submit relevant receipts

V. Work Environment

We are a mission-oriented church. One important goal is to provide each young member with opportunities to use their gifts and talents to build up the church and to serve those in need. A vital component in achieving this goal is the inclusion of our youth in our community outreach.

VI. Position Requirements

- At least 19 years of age
- Valid TN driver's license, good driving record, and reliable transportation
- High school graduate
- Computer literate, with leadership, organizational and public speaking skills
- Experience or related education in leading youth groups
- Ability to interact respectfully with parents in order to promote a cohesive and positive "family" ministry and exercise respect and tact with parents, church leaders, and church staff when handling or communicating issues and problems
- Ability and willingness to demonstrate flexibility, creativity and dependability in developing program ideas and adapting to the needs of the church and its young people
- Willingness to be or become familiar with and conduct responsibilities in accordance with the PCUSA theology and polity

VII. Other Specifications

- Reports to: Pastor of the Church
- Job classification: Non-exempt, hourly
- Hours: Up to an average of fifty (50) hours per month. Work hours are largely flexible