



WESTMINSTER PRESBYTERIAN CHURCH

*3900 West End Avenue
Nashville, Tennessee 37205
615.292.5526*

Contact: wpcyouthdirector@gmail.com

Position: Director of Youth & Their Families

About the Church

Westminster Presbyterian Church (www.nashvillewpc.org) of Nashville, Tennessee, is a well-established, traditional Presbyterian church of approximately 2,200 members, firmly rooted in the Reformed theological tradition. With God's help, Westminster Presbyterian Church fosters a caring, diverse, and deeply spiritual community that nurtures lives of faith, hope, and love. Through prayer "and with thanksgiving for God's grace" we seek to grow in the spirit of Jesus Christ, joyfully committing ourselves to worship, study, and service in the local community and the world.

About Westminster's Youth Ministry

All Westminster Youth are invited to participate in the Koinonia Youth Ministry beginning second semester of their sixth grade year, and they remain active through their senior year of high school.

"Koinonia" is a Greek word, found in the New Testament, meaning "communion," "fellowship," and "community." Koinonia is an expression of God's desire to be in relationship with all of God's people.

Through engagement in God's word, Westminster's Koinonia Youth Ministry provides a diversity of opportunities for mission, education, and fellowship that aim to connect youth and parents to God, each other, and all members of the congregation as we seek to live out God's word together.

Director of Youth & Their Families

Job Description

We are looking for a full-time Director of Youth & Their Families who will work to create space for community among youth (7th-12th grades), opportunities for spiritual growth, and a deepened relationship with God through fellowship, service, and Bible study. A main focus of the Director of Youth & Their Families is to ensure that relationships are being built between the youth leaders of Westminster Presbyterian and the youth of the church.

This position is open to ordained and non-ordained candidates.

Relationships

The first priority of the Director of Youth & Their Families is to ensure that relationships are being built between the youth leaders of Westminster and all youth of the church. One of the keys to an effective youth ministry is adult involvement in the lives of youth and in helping the youth develop their own relationships with other youth and adults at Westminster.

- The Director of Youth & Their Families knows the congregation's youth and their families by name.
- The Director of Youth & Their Families communicates effectively and regularly with youth and their families about programs, ministry opportunities, and as a form of pastoral care via text, email, social media, etc. – even with youth who do not participate regularly.

- The Director of Youth & Their Families participates and encourages youth in their extra-curricular activities outside of the church, by attending school and athletic events when possible.
- The Director of Youth & Their Families prays regularly for Westminster youth and the youth ministry program.

Recruiting and Supervision

The Director of Youth & Their Families works and meets with all youth ministry staff and hands-on youth volunteers regularly to ensure that the efforts of all youth leaders and staff members are coordinated to maximize their effectiveness.

- The Director of Youth & Their Families recruits and trains youth ministry volunteers and chaperones.
- Spiritual support and encouragement is provided to the volunteers working hands-on in the youth ministry.
- The Director of Youth & Their Families is involved in the visioning and strategic planning process to ensure that goals and benchmarks are met.
- The Director of Youth & Their Families supervises the Associate Director of Youth and the Youth Projects Coordinator.
- The Director of Youth & Their Families reports to the Pastor & Head of Staff.

Programs

The Director of Youth & Their Families receives staff support for logistical concerns relative to the programs of the youth ministry (forms, transportation arrangements, etc.) in order to be free to create an atmosphere where emerging spiritual and leadership skills can be developed.

- The Director of Youth & Their Families plans and implements youth ministry programming including Sunday School, youth group, small groups, 8th grade confirmation (including annual retreat), class events, mission trips for middle and high school youth, Montreat Youth Conference, ski trip, church basketball, local mission partnerships, and kick-off events.
- The Director of Youth & Their Families serves as staff support for the Youth & Families Committee, a committee comprised of youth parents whose mission is to support the efforts of Westminster's youth ministry.
- The Director of Youth & Their Families equips youth to be leaders in the youth ministry and to encourage the work of the Youth Council as an extension of the Youth & Families Committee.
- The Director of Youth & Their Families recruits and encourages youth leadership and participation in worship (Senior/ Confirmation Sunday liturgy and preaching, beadles/ acolytes, lay liturgists, reports after summer trips).
- The Director of Youth & Their Families may also be involved in any other tasks assigned by the Pastor & Head of Staff or the Session.

Additional duties

The Director of Youth & Their Families participates in weekly staff meetings, with both the professional staff and youth staff.

The Director of Youth & Their Families participates regularly on the church's staff liturgy rotation.

Additional Information

While there is some flexibility with schedule, Sunday mornings, Sunday evenings, and some evening meetings are required.

Late afternoon/evening availability is required to attend committee meetings, youth events, plays, games, etc.

Credentials

Bachelor's degree and a basic understanding of PC (USA) theology.