

**Voting Procedures Recommended by Coordinating Committee
for the Called Meeting of January 10, 2015 of
the Presbytery of Middle Tennessee**

Preparation

1. Names of commissioners from each Session will be solicited by presbytery staff and must be submitted to the presbytery office by **Monday, January 5, 2015**.
2. A letter will be sent to the presbytery (teaching elders and clerks of sessions) to explain the proposed procedures.
3. Coordinating Committee members will serve at the registration table, in order to ensure accurate communication with presbyters.
4. Nametags will distinguish between voting presbyters and non-voting guests and corresponding members.
5. In the event of inclement weather that would impede travel anywhere in the presbytery, the Moderator, Executive Presbyter, Immediate Past Moderator (and host pastor), and Stated Clerk will decide if the meeting is to be cancelled, and post the information on the presbytery website. Commissioners should check the site before traveling.
6. A brief service of Word and Sacrament will be observed before debate and voting.
7. The presbytery will gather for a time of informal discussion in the fellowship hall. After a break, the presbytery will reconvene in the sanctuary, followed by worship and communion.

Debate and Voting

8. For floor discussion, one microphone will be placed in the center aisle.
9. Debate will be held in the meeting, with a time limit of two minutes per speaker.
10. Debate for *all* proposed amendments will be held before voting on *any* amendment, and will be done in the order in which the amendments have been numbered by the General Assembly.
11. When debate is over, non-voting attendees will be asked to move out of the designated voting area.
12. Members of the Coordinating Committee will distribute the ballots. They will collect, row by row, the name tags of voting commissioners and distribute an equal number of paper ballots per aisle.
13. The amendments will be listed on the ballot in the order in which they have been numbered by the General Assembly.
14. Members of the Permanent Judicial Commission will serve as tellers. They will collect the ballots and tally the votes.

Awaiting the Results

15. Commissioners may recess to the fellowship hall for fellowship and refreshments while the ballots are counted.
16. When the results are known, commissioners will reconvene in the sanctuary for the announcement.