

Form IAP - Log Sheet for					
<p>This decision log sheet maps the actions across the Five Key Areas when responding to an incident. Use this sheet to map the actions. Keep the following steps in mind during the tabletop. 1. Assess the incident situation - report out the current status of the event. 2. Establish strategic incident objectives, ensuring that necessary resources are available to complete the tasks. 3. Assign all objectives to a team or an individual. 4. Determine the operational period. 5. Communicate the plan to all identified stakeholders.</p>					
The five main concerns are:	People Concerns	Facilities	Communication	Mission Critical Activities	Technology
Issue/Situation	Objective (Need(s))	Action(s)	Person/Group Responsible	Deliverable	Time (scenario time)
People Concerns					
Facilities					
(i.e.) Child Care center					
Issue/Situation	Objective (Need(s))	Action(s)	Person/Group Responsible	Deliverable	Time (time of scenario)
Communication (internal and external)					
Mission Critical Activities					
Worship Service					

incident action plan - log sheet - Decision Log Sheet

Christian Education Programming					
Technology					